

FREQUENTLY CALLED NUMBERS

247.557.2600

Building Permits	Ext. 237
Building Official	Ext. 243
City Administrator	Ext. 225
Clerk / Elections	Ext. 226
DDA	Ext. 246
Front Desk	Ext. 222
Planning/Zoning	Ext. 223
Police Dept.	Ext. 229
Recreation/Parks	Ext. 224
Treasurer	Ext. 227
Water Bills	Ext. 221

MAYOR & COUNCIL MEMBERS

Mayor Kelly Garrett	Ext. 285
Bruce Kantor	Ext. 286
Ian Ferguson	Ext. 287
Saleem Siddiqi	Ext. 289
Donna Stallings	Ext. 288

EMERGENCY
911

Non-Emergency Dispatch
248.354.1010

Tringali- Trash /Yard Waste
248.585.9120

Is your residence
up to code?

www.lathrupvillage.org



City of Lathrup Village

City of Lathrup Village
27400 Southfield Rd.
Lathrup Village, MI 48079

PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE PAID
LATHRUP, MI
PERMIT NO. 1

City of Lathrup Village Every Property Owner Brings Value to The Neighborhood!

A Residential Guide For Property Maintenance



HOW TO REPORT A CODE VIOLATION



SeeClickFix
www.seeclickfix.com



Email
rsweidan@lathrupvillage.org



Phone
248.557.2600, ext. 247



In Person at City Hall
27400 Southfield Rd

Q. What is a violation?

A. A violation is an instance where a residential and/or commercial property does not meet the minimum standards asset out in the City's ordinances.

Q. What is a notice?

A. A Notice of Violation is given to the property owner and resident when a violation is observed or discovered. The purpose of a Notice of Violation is to initiate corrective action. It is not the intent of the City to issue citations but to gain compliance with City codes for better health, welfare, and harmony within the community.

Q. How long do I have to fix the issue?

A. Each violation type has different timelines for corrective action that are dictated by the City ordinances. The Notice of Violation will contain the timeline for corrective action and when a Code Enforcement Officer will re-inspect the property.

Q. What is a citation?

A. If the violation has not been brought into compliance after the re-inspection date, the Code Enforcement Officer may file a citation through the Municipal Courts. The fines for City ordinance violations vary but can be issued each day the violation exists, with each day being a new violation. In addition to the possible fine, may place liens on the property if it has repeated violations and/or abatement by the City has occurred.

Q. What if I do not understand the notice I receive?

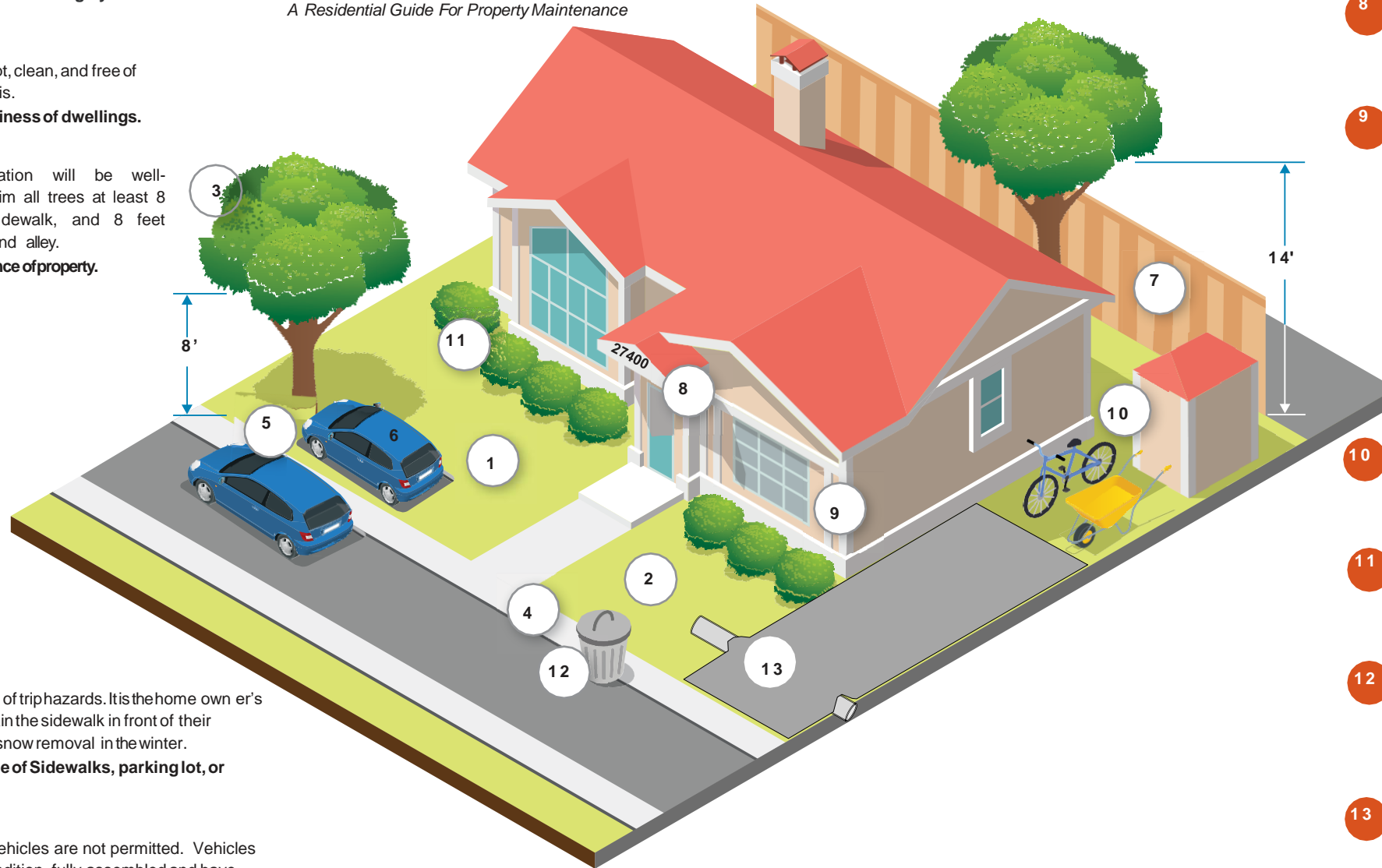
A. If a resident needs clarification, it is best to contact the Code Enforcement Officer who issued the violation. The contact information for the Code Enforcement, the notice Officer, is located on each Notice Of Violation. A resident may also call the office number at (248) 557-2600, ext.247.

Q. What if I need more time?

A. For an extension, please contact the Code Contact Code Enforcement Officer Rami Sweidan. Depending on the violation, some extensions may be granted.

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A Residential Guide For Property Maintenance



1 Grass
Grass must be mowed and no higher than 7 inches tall.
Sec. 82-97-Cutting or mowing by property owner.

2 Clean Yard
Yards will be well-kept, clean, and free of loose trash and debris.
Sec. 18-188 Cleanliness of dwellings.

3 Trimmed Trees
Trees and vegetation will be well-maintained. Must trim all trees at least 8 feet above the sidewalk, and 8 feet above the street and alley.
Sec. 82-70 Maintenance of property.

4 Sidewalks
Sidewalks must be free of triphazards. It is the home owner's responsibility to maintain the sidewalk in front of their property; this includes snow removal in the winter.
Sec. 62-1 Maintenance of Sidewalks, parking lot, or driveways.

5 Vehicles
Junk and inoperable vehicles are not permitted. Vehicles must be in working condition, fully assembled and have current license and registration information.
Sec. 5.6 and 5.13

6 Parking
All vehicles must be parked on an improved surface. No vehicles are allowed to be parked on the grass or side yard.
Sec. 5.13 Off-street parking.

7 Fences
All fences must be well-maintained and comply with the fence ordinance. Incomplete fencing is not permitted.
Sec. 14-183
8 Address Numbers
All homes must have address numbers posted at the front of the property. Numbers must be visible from the street. IPMC Sec. 304.3

9 Paint and Siding
Paint must be well-maintained without chipping, and siding must be intact. Vacant housing must be secured and maintained according to the standards within the Blighted Properties ordinance.
Sec. 304.2

10 Outdoor Storage
Must store outdoor items in a neat and orderly fashion. May not store indoor furniture, appliances, equipment, and trash outside.
Sec. 4.1

11 Landscaping
Landscaping must be well-maintained and may not be overgrown or disrupting the orderly development of fences and buildings.
Sec. 14-403

12 Trash
Must place trash in receptacles within the owner/tenant's property boundaries. Garbage may not be set for pick-up on a neighbor's property or elsewhere in the Village.
Sec. 54-32.

13 Ditches and Culverts
It shall be the duty of every property owner to maintain all stormwater ditches and culverts constructed or installed in the area between his property line and the centerline of any street or alley abutting upon his property in a condition free of waste, dirt, plant growth, and other obstructions which block or obstruct the designed flow of stormwater in the ditch or culvert.
Sec. 30-41. - Maintenance of ditches and culverts.

(e) Driveway culverts shall be not less than 18 feet or more than 30 feet long and not less than eight inches in diameter.
Sec. 30-44. - Driveway culverts.